

Rural Municipality of Riding Mountain West

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Policy No.	PWI 04	Reference: Public Works and Infrastructure
Policy Title:	Snow & Ice Clearing	Pages: 3
Policy Effective:	November 22, 2023	Adopted by Resolution No. 2023-0641

PURPOSE:

The Rural Municipality of Riding Mountain West strives to maintain a high level of public trust and confidence in the RM to establish a quality standard for snow clearing, removal, and sanding of Municipal roads, urban streets, and priority access to emergency and transportation services within our RM.

As our most valuable and significant resource, our employees are expected to maintain high standards of personal and professional conduct with removal of snow and ice in the most efficient mode possible. Employees to perform their duties and responsibilities in a manner that recognizes a commitment to the well-being of the community.

PREAMBLE:

This policy operates in addition to other policies, regulations and administrative directives for employees, as may be determined from time to time by Council or the Chief Administrative Officer (CAO).

DEFINITIONS:

Council	Body of people elected to manage the affairs of the Municipality
CAO	Council Administrative Assistant
Public Works Manager(PMW)	Supervisor of the Public Works Department and Staff
RM of RMW	Rural Municipality of Riding Mountain West
RM Resources	Employees, Equipment, Funds
Bus Routes	Those roads designated as school bus routes by the two school divisions within the RM
Winter Roads	Roads within the RM whereas regular snow clearing is maintained according to the Policy

PROVINCIAL ROADS(PR) Manitoba Transportation & Infrastructure (MTI) responsible for snow and ice removal

SCOPE:

This policy applies to all designated winter roads, streets, bus routes, and emergency service building accesses within the RM of RMW.

POLICY STATEMENT:

The RM of RMW, within the RM resources available, will clear and / or remove snow and ice as necessary in accordance with sections 1.0 and 2.0.

1.0 Priority Based on Level of Snowfall:

- Level 1: snowfall amounts of less the 5cm does not require a full snow clearing operation. Minor clearing, ice control and sanding may be designated by the PWM, Council, or CAO.

- Level 2: accumulation of 5-15cm of snowfall will require cleanup to be done according to the order of priority under section 2.0. Operations will only begin once snowfall has ceased or is expected to shortly, and visibility is greater than 300 meters. When snowfall ends later in the day, snow clearing will begin the following morning.

- Level 3: accumulation of 15cm or more cleanup to be initiated after snowfall has ceased and visibility greater than 300 meters, whereas, when snowfall ends late in the day or evening, clearing operations shall commence the following morning.

2.0 Priority Road Clearing:

The following details the order of priority of road clearing after significant snow falls.

Priority 1

- Fire Station, Angusville
- Fire Station, Inglis

Priority 2

- Municipal Winter Roads
- Bus Routes to be done in conjunction with Municipal Winter Roads
- All urban areas including Inglis, Angusville, Villages, and Developments
 - >Angusville to be cleared with tractor, MTI maintains Main St and Railway Ave
 - >Inglis snow to be moved to areas designated by PWM. MTI responsible for Main St., Anzac Ave., and Blighty St.
- Lanes/driveways for those residing in rural areas who have requested, based on availability of operators, as to be in conjunction with clearing Municipal Winter Roads. All residents to be invoiced cost of service as stated in most current Fees & Charges By-Law

Priority 3

- Churches, Recreational centers, and parking lots

Priority 4

- Special requests. (Such as plowing to bales or animals or providing access on summer roads)

3.0 Removing Snow from Private Property

As it is not always possible to prevent pushing snow into driveway/lane entrances, it will be the responsibility of the resident to clear the windrow of snow and ice ensuring that vehicular and pedestrian traffic is not comprised.

The RM is dedicated to provided snow and ice clearing in the most efficient mode possible and asks our residents to assist us in keeping our roadways clear and safe by following these best practices:

- Residents are asked to remove snow, slush or ice from their private property to an area within their property they find most suitable.
- It is a violation of this policy to move snow, slush or ice from private properties onto or across municipal roadways in order to prevent unsafe driving and walking conditions. Increases in the cost of providing winter road maintenance will occur if cleanup is required after a violation.
- If ridges, drifts or flooding is the result a ratepayer moving snow onto or across municipal roads then any remediation work the RM of RMW is required to do will be invoiced back to the offending ratepayer.

Roles and Responsibilities

The PWM is charged with the primary responsibility for executing snow and ice clearing, maintenance, and removal operations in compliance with this policy; or his/her designate.

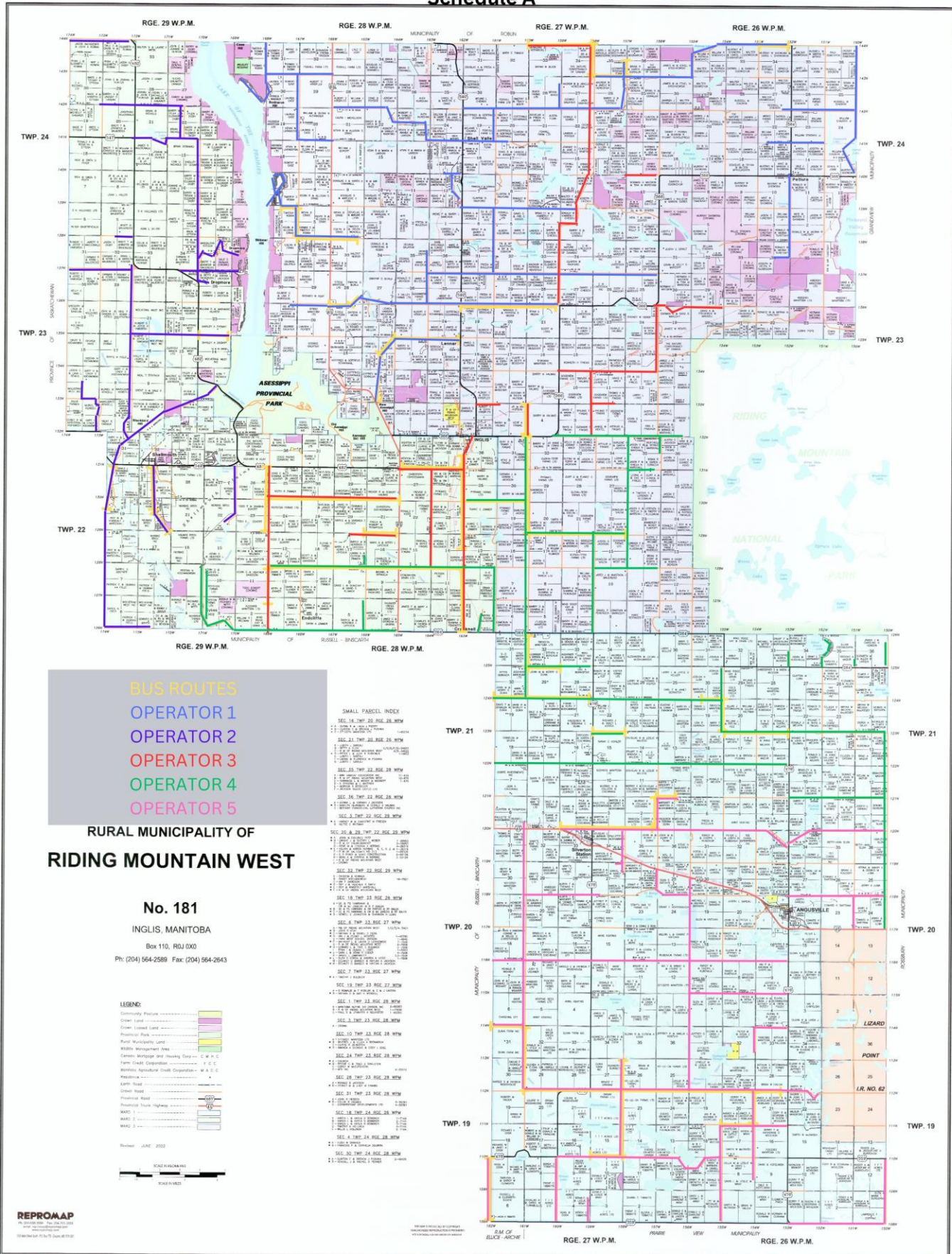
The RM of RMW Council is responsible for approving the Snow & Ice Clearing Policy.

The CAO ensures that priority designation is being followed and may provide advice to support areas with administering this policy and related procedures.

Employees of the RM of RMW must comply with this policy and related procedures and processes. All employees have the responsibility to report non-compliance of this policy to the PWM and/or CAO.

Reference Material – See Schedule A for mapping of winter roads and bus routes.

Schedule A



BUS ROUTES
OPERATOR 1
OPERATOR 2
OPERATOR 3
OPERATOR 4
OPERATOR 5

**RURAL MUNICIPALITY OF
 RIDING MOUNTAIN WEST**

No. 181
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LEGEND:

Community Feature	[Yellow Box]
Other Land	[Light Green Box]
Provincial Park	[Light Blue Box]
Rural Municipality Land	[Light Purple Box]
RSRD Management Area	[Light Orange Box]
Canada Wildlife and Healthy Step - C.W.H.S.	[Light Green Box]
Home Truck Corporation - T.C.C.	[Light Blue Box]
Manitoba Agricultural Credit Corporation - M.A.C.C.	[Light Purple Box]
Residence	[Light Green Box]
Gravel Road	[Light Blue Box]
Highway Road	[Light Purple Box]
Provincial Highway	[Light Orange Box]
ROAD 1	[Light Green Box]
ROAD 2	[Light Blue Box]
ROAD 3	[Light Purple Box]



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