

Rural Municipality of Riding Mountain West

Box 110

Inglis, Manitoba R0J 0X0

Ph: 204-564-2589

Fax: 204-564-2643

Email: [info@rmwest.ca](mailto:info@rmwest.ca)

Website: [rmwest.ca](http://rmwest.ca)

Policy No. PWI 01	Reference: Public Works & Infrastructure
Policy Title: Standards for Approaches & Culverts	Pages: 1
Policy Effective: July 13, 2022	Policy Amended: November 16, 2022

**PURPOSE**

The purpose of this policy is to establish guidelines and conditions for the supply and correct installation of culverts by the Municipality.

**Policy**

Property owners must make application to the Municipal Office for permission to:

- Build an approach on your property that does not require a culvert
- Install a new approach with or without a culvert
- Widen an existing approach with or without culvert
- Install a temporary approach to provide access to vehicles during construction projects, etc.

The Municipality has the sole right to the approach and all materials in the approach.

The Municipality does not build approaches for applicants.

Any approach located on a PR road shall be the responsibility of the applicant to obtain the proper approvals from Manitoba Infrastructure & Transportation (MIT).

Owners of residential property in rural residential/seasonal areas shall be permitted one private approach with culvert (if required) of a minimum 20' (6.09 meters) width.

The Municipality shall supply the culvert at the landowner's expense to provide an approach subject to the following conditions and specifications:

- An Application Form from the applicant must be signed by the owner and approved after an on-sight inspection by Public Works Administration.
- Once culvert installation is complete Public Works Administration will inspect and approve the project.

Ratepayers who have farmland shall be permitted one private approach with culvert (if required) of a minimum of 30' (9.14 meters) in width per quarter section. The culvert will be supplied by the Municipality. If the landowner wishes to extend the length of the culvert to a maximum of 50' (15.24 meters) the coupler and extension will be supplied at the applicant's expense

If a second approach is required or requested by the landowner all costs incurred including the cost of the culvert will be the responsibility of the landowner.

No part of the approach can be higher than the road.

Any landowner that disagrees with the instructions of Public Works Administration may appeal to Council but any costs for professional advice (legal, engineering, etc.) will be the responsibility of the owner.

No decorative additions are permitted on approaches/accesses to municipal roadways.

After installation, surface maintenance costs of private approaches will be the responsibility of the landowner.

If a private approach and/or culvert (or ditch block) is installed without approval from the Roads and Transportation Committee, the landowner will be instructed to remove the said approach/culvert within seven (7) days and will be responsible for any costs incurred (i.e., extraction, fines).

Failure to remove the unauthorized approach/culvert within seven (7) days will result in the Municipality removing the said approach/culvert. All costs incurred shall be charged to the landowner.

In the event of an emergency, the Municipality shall cut any approach without notice to allow water to run to prevent further damage to the municipality's infrastructure.

#### Replacement of Existing Approaches:

- All Approaches now in existence shall be maintained until deterioration requires reconstruction / replacement.

#### Replacement is at the discretion of the Public Works Administration:

- If a culvert deteriorates due to natural causes, the Municipality shall replace the said culvert.
- If a culvert is damaged due to negligence by the landowner, the Municipality shall reconstruct the said culvert and the landowner shall be responsible for any costs incurred.
- If a culvert requires replacement or restoration, the Municipality will only reconstruct or repair to municipal minimum private approach standards.

### Cost of Culverts

- Culverts will be supplied as per the costs approved in the Fees and Charges Bylaw amended annually.
- Culvert supply and sale will be subject to availability